Livestock County Fair Management Clinic

April 7, 2020 – Sedgwick County Extension Office, Wichita
April 8, 2020 – Logan County Fairgrounds, Oakley

This clinic is designed for county fair board members, Extension agents and volunteers involved in local livestock fair management and leadership. This professional development opportunity consists of an activity filled day to increase awareness, knowledge, and provide a forum for open communication for individuals working with livestock at their local fairs. K-State faculty and staff will facilitate discussion directly related to livestock activity at local livestock fairs in Kansas. The program is geared towards the input and participation of county fair board members, superintendents, and extension agents.

**Agenda:**

8:45 – 9:15am  Registration  
9:15 – 9:30am  Welcome  
9:30 – 10:45am  County Fair Board Structure and Management  
  - Members (number, selection, terms), by-laws, tax exempt status, fair donations, superintendent selection, and Extension/Fair Board relationships  
10:45 – 11:00am  Break  
11:00 – 11:30pm  Fair Insurance  
11:30 – 12:00pm  Showmanship & Round Robin Structure  
12:00 – 1:00pm  Lunch (provided)  
1:00 – 1:45pm  Official 4-H Livestock Policies and Extension’s role at County Fairs  
1:45 – 2:45pm  Livestock Show Management & Premium Sales  
  - Judge selection and compensation; livestock project participation and show timing, balancing potential for heat stress vs. crowd attendance, length of fair; premium sale structure, management, and base-bid options  
2:45 – 3:00pm  Open Forum Questions & Discussion  
3:00pm  Wrap-up and Adjourn

For more information contact Joel DeRouchey (785-532-2280 or jderouch@ksu.edu), Lexie Hayes (785-532-1264 or adhayes@ksu.edu), or Pam Van Horn (785-532-5800 or pvanhorn@ksu.edu).

K-State, County Extension Councils, Extension Districts, and U.S. Department of Agriculture Cooperating. All educational programs and materials available without discrimination on the basis of race, color, religion, national origin, sex, age, or disability.

**Registration for each participant is due March 27, 2020**

Cost: $15 per person  Make checks payable to: KSU ASI  
Mail to: County Fair Management Clinic, Attn: Lexie Hayes, 214 Weber Hall, 1424 Claflin Rd., Manhattan, KS 66506

Name: ___________________________ County: ______________ Phone: __________

Location (Circle One):  Wichita  Oakley  Email: ____________________________

Affiliation (Circle One):  Extension Agent  Fair Board Member  Local Volunteer